



2024 Time Sheet Reporting Schedule - BiWeekly Internal

	Hours Worked		Time Sheet Submitted	
	From:	To:	By 12:00 Noon On	Pay Day
1	12/18/2023	12/31/2023	1/1/2024	1/5/2024
2	1/1/2024	1/14/2024	1/15/2024	1/19/2024
3	1/15/2024	1/28/2024	1/29/2024	2/2/2024
4	1/29/2024	2/11/2024	2/12/2024	2/16/2024
5	2/12/2024	2/25/2024	2/26/2024	3/1/2024
6	2/26/2024	3/10/2024	3/11/2024	3/15/2024
7	3/11/2024	3/24/2024	3/25/2024	3/29/2024
7	3/25/2024	4/7/2024	4/8/2024	4/12/2024
8	4/8/2024	4/21/2024	4/22/2024	4/26/2024
9	4/22/2024	5/5/2024	5/6/2024	5/10/2024
10	5/6/2024	5/19/2024	5/20/2024	5/24/2024
11	5/20/2024	6/2/2024	6/3/2024	6/7/2024
12	6/3/2024	6/16/2024	6/17/2024	6/21/2024
13	6/17/2024	6/30/2024	7/1/2024	7/5/2024
14	7/1/2024	7/14/2024	7/15/2024	7/19/2024
15	7/15/2024	7/28/2024	7/29/2024	8/2/2024
16	7/29/2024	8/11/2024	8/12/2024	8/16/2024
17	8/12/2024	8/25/2024	8/26/2024	8/30/2024
18	8/26/2024	9/8/2024	9/9/2024	9/13/2024
19	9/9/2024	9/22/2024	9/23/2024	9/27/2024
20	9/23/2024	10/6/2024	10/7/2024	10/11/2024
21	10/7/2024	10/20/2024	10/21/2024	10/25/2024
22	10/21/2024	11/3/2024	11/4/2024	11/8/2024
23	11/4/2024	11/17/2024	11/18/2024	11/22/2024
24	11/18/2024	12/1/2024	12/2/2024	12/6/2024
25	12/2/2024	12/15/2024	12/16/2024	12/20/2024
26	12/16/2024	12/29/2024	12/30/2024	1/3/2025
1	12/30/2024	1/12/2025	1/13/2025	1/17/2025
2	1/13/2025	1/26/2025	1/27/2025	1/31/2025

For insurance questions please see: <https://www.TeamGTN.com>

Payroll questions: Payroll@TeamGTN.com

HR / insurance question HR@TeamGTN.com