



2024 Time Sheet Reporting Schedule - Semi-Monthly Contractors

	Hours Worked		Time Sheet Submitted	Pay Day
	From:	To:	By 12:00 Noon On	
1	1/1/2024	1/15/2024	1/16/2024	1/22/2024
2	1/16/2024	1/31/2024	2/1/2024	2/7/2024
3	2/1/2024	2/15/2024	2/16/2024	2/22/2024
4	2/16/2024	2/29/2024	3/1/2024	3/7/2024
5	3/1/2024	3/15/2024	3/16/2024	3/22/2024
6	3/16/2024	3/31/2024	4/1/2024	4/7/2024
7	4/1/2024	4/15/2024	4/16/2024	4/22/2024
8	4/16/2024	4/30/2024	5/1/2024	5/7/2024
9	5/1/2024	5/15/2024	5/16/2024	5/22/2024
10	5/16/2024	5/31/2024	6/1/2024	6/7/2024
11	6/1/2024	6/15/2024	6/16/2024	6/22/2024
12	6/16/2024	6/30/2024	7/1/2024	7/7/2024
13	7/1/2024	7/15/2024	7/16/2024	7/22/2024
14	7/16/2024	7/31/2024	8/1/2024	8/7/2024
15	8/1/2024	8/15/2024	8/16/2024	8/22/2024
16	8/16/2024	8/31/2024	9/1/2024	9/7/2024
17	9/1/2024	9/15/2024	9/16/2024	9/22/2024
18	9/16/2024	9/30/2024	10/1/2024	10/7/2024
19	10/1/2024	10/15/2024	10/16/2024	10/22/2024
20	10/16/2024	10/31/2024	11/1/2024	11/7/2024
21	11/1/2024	11/15/2024	11/16/2024	11/22/2024
22	11/16/2024	11/30/2024	12/1/2024	12/7/2024
23	12/1/2024	12/15/2024	12/16/2024	12/22/2024
24	12/16/2024	12/31/2024	1/1/2025	1/7/2025
1	1/1/2025	1/15/2025	1/16/2025	1/22/2025
2	1/16/2025	1/31/2025	2/1/2025	2/7/2025

For insurance questions please see:

<https://www.TeamGTN.com>

Payroll questions: Payroll@TeamGTN.com

HR / insurance questions: HR@TeamGTN.com