



2026 Time Sheet Reporting Schedule - Semi-Monthly Contractors

Hours Worked		Time Sheet Submitted	
From:	To:	By 12:00 Noon On	Pay Day
24 12/16/2025	12/31/2025	1/1/2026	1/7/2026
1 1/1/2026	1/15/2026	1/16/2026	1/22/2026
2 1/16/2026	1/31/2026	2/1/2026	2/7/2026
3 2/1/2026	2/15/2026	2/16/2026	2/22/2026
4 2/16/2026	2/28/2026	3/1/2026	3/7/2026
5 3/1/2026	3/15/2026	3/16/2026	3/22/2026
6 3/16/2026	3/31/2026	4/1/2026	4/7/2026
7 4/1/2026	4/15/2026	4/16/2026	4/22/2026
8 4/16/2026	4/30/2026	5/1/2026	5/7/2026
9 5/1/2026	5/15/2026	5/16/2026	5/22/2026
10 5/16/2026	5/31/2026	6/1/2026	6/7/2026
11 6/1/2026	6/15/2026	6/16/2026	6/22/2026
12 6/16/2026	6/30/2026	7/1/2026	7/7/2026
13 7/1/2026	7/15/2026	7/16/2026	7/22/2026
14 7/16/2026	7/31/2026	8/1/2026	8/7/2026
15 8/1/2026	8/15/2026	8/16/2026	8/22/2026
16 8/16/2026	8/31/2026	9/1/2026	9/7/2026
17 9/1/2026	9/15/2026	9/16/2026	9/22/2026
18 9/16/2026	9/30/2026	10/1/2026	10/7/2026
19 10/1/2026	10/15/2026	10/16/2026	10/22/2026
20 10/16/2026	10/31/2026	11/1/2026	11/7/2026
21 11/1/2026	11/15/2026	11/16/2026	11/22/2026
22 11/16/2026	11/30/2026	12/1/2026	12/7/2026
23 12/1/2026	12/15/2026	12/16/2026	12/22/2026
24 12/16/2026	12/31/2026	1/1/2027	1/7/2027
1 1/1/2027	1/15/2027	1/16/2027	1/22/2027
2 1/16/2027	1/31/2027	2/1/2027	2/7/2027

For insurance questions please see:

<https://www.TeamGTN.com>

Payroll questions: Payroll@TeamGTN.com

HR / insurance questions: HR@TeamGTN.com